



BISHNUPUR PUBLIC INSTITUTE OF ENGINEERING (A Polytechnic College)

Approved by A.I.C.T.E. Govt. of India & Affiliated to W.B.S.C.T. & V.E. & S.D. GOVT of West Bengal
SIROMONIPUR :: P.O & P.S.: - BISHNUPUR :: Dist.: - BANKURA :: Pin : 722122, W.B. (INDIA)

Estd.- 2010

ISO 29990-2010 Certified

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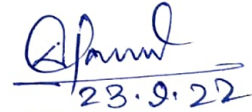
Ref. No. :- BPIE / .N./130496/2022-23.

Date : 23.09.2022

Notice

This is to inform all 1st Year (1st Semester) Students and all newly admitted VOCLET Students of Bishnupur Public Institute of Engineering (Polytechnic) that the “**Code of Conduct for the Students**” has been included in the Hand Book for the Students, 2022-23 (copy enclosed). Students are instructed to get it printed and submit the same in the Office of the Principal, BPIE with Signature of the Students and the Guardian within 29.09.2022.




23.9.22

Principal
Bishnupur Public Institute
of Engineering (Polytechnic)
Siromonipur, Bishnupur, Bankura



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CODE OF CONDUCT FOR STUDENTS

Best Practices

1. Students are required to maintain regular attendance to be eligible for appearing in the Semester Examinations Conducted by WBSCT&VE&SD. They Should follow the parameters given below:

Attendance

- i) A student attending at least 75% of the total number of classes* held shall be allowed to appear at the concerned Semester Examinations subject to fulfillment of other conditions laid down in the regulations.
- ii) A students attending at least 60% but less than 75% of the total number of classes* held shall be allowed to appear at the concerned Semester Examinations subject to the payment of prescribed condonation fees and fulfillment of other conditions laid down in the regulations.

*Such attendance will be calculated from the date of commencement of classes or the date of admission, whichever is later.

2. **Students must pass the College Internal Examinations for being sent up for Examination conducted by WBSCT&VE&SD.**
3. Any student **absent in any Internal Examination on medical grounds** must submit before the end of the examination or within three days of this completion a Medical Certificate and a letter to the Principal from the Guardian stating the ground for his/her absence. Such may be considered with sympathy, but it must be understood that **illness in not in itself a valid excuse.**

Sending up, in such cases, will not be granted unless the student's record is very good.

4. Students must wear and display visibly their Identity Cards during College hours inside the campus. In case of lost of Identity Card, a duplicate can be obtained only with the permission of the Principal on payment of a fine.

5. A student failing to clear the fees within the notified date will have to secure re-admission on payment of full fees again with the prior approval of the Principal.
6. Students are expected to treat the member of the staff and their fellow students with courtesy both in and out of the college. There must be no disorderly or offensive conduct at any time.
7. Student must be in their classes and take their seats at the beginning of each period. They must not enter or leave the class room without permission.
8. College property, furniture, library books, etc. must be treated with due care.
9. Rules for the conduct of examinations must be strictly observed.
10. Impersonation at roll-call is a punishable offence.
11. Students are required to check the notice board for important announcement.
12. Students are expected to be formally and decently dressed while in a college.
13. Smoking, chewing tobacco products, playing cards, spitting and loitering are strictly prohibited inside the college & hostel campus and shall invite severe punishment/ disciplinary action.

14. Anti-ragging Rules:

- ❖ **We are guided by Supreme Court and AICTE advocated guidelines for curbing the menace of ragging in higher education institutions (regulation 2013). Students are required to adhere to the anti-ragging rules that are in force in the campus.**
- ❖ **Indulging in or abetment of ragging is a punishable offence and may lead to expulsion from the college.**
- ❖ **The college has an anti-ragging committee and an Anti-ragging squad for taking necessary action against ragging.**

15.The following acts and conduct on the part of the students will amount to misconduct :

- i) Misbehaviour towards teachers or any other employee of the Technical Institute.
- ii) Intentional disturbance of classes.
- iii) Absent from classes without the permission of the H.O.D. /Principal.
- iv) Bullying /intimidation of others.
- v) Eve-teasing / misbehaviour towards girl- students.
- vi) Damaging / disfiguring Institute property.
- vii) Propagating a strike / disruption of classes.
- viii) Association with banned organizations.
- ix) Propagation communal / caste feeling amongst the students.
- x) Indulging in physical violence in any manner.
- xi) Disobeying lawful orders of the teachers /Principal.
- xii) Bringing unauthorized people / articles inside the Institute.
- xiii) Theft / pilferage of Institute / students' property.
- xiv) Any behaviour unbecoming of a student.
- xv) Indulging in acts of moral turpitude.

16.In above acts of misconduct, Principal shall take suitable action as per observation of the disciplinary committee depending on the gravity of the misconduct which may include :

- i) Oral / written warnings to the student and parents.
- ii) Suspension from attending classes / Institute for a specified period.
- iii) Recovery of loss to Institute property.
- iv) Issue of Transfer Certificate.
- v) Expulsion / rustication from the Technical Institute.

Signature of student

Signature of parent / guardian

Received by Class Teacher

Endorsed by Principal